Table of Contents:

Information Resource ........................................... 1
Contact Information ........................................... 1
Tournament Office .............................................. 2
Tournament Fees ............................................... 2
Tournament Sites ............................................... 3
Maps & Directions ............................................ 3
Tournament Rules ............................................. 4
Tournament/Event Schedule ................................. 4
Housing Policy .................................................. 4
Eligibility Documentation ..................................... 5
Completion of Entry ........................................... 6
Tournament Schedules ......................................... 6
Team Check-In .................................................. 7
Coach & Player Credentials ................................. 8
Admission ....................................................... 9
Awards ........................................................... 10
Withdrawal Policy ............................................. 10

➢ Information Resource. The best source of information for the National Basketball Championship is the PrimeTime Sports web site at www.primetimesportz.com. Game locations, maps, hotels, important announcements, and schedule information will be posted and updated on the web site. Results will be posted on the web site during Championship play.

➢ Contact Information.

  ● Pre-Tournament

    ○ For general questions regarding the National Basketball Championship, please call 972-355-3788, Ext. 4. You can also send general inquiries to nbc@primetimesportz.com.

    ○ All National Basketball Championship forms, payments, player eligibility documentation must be addressed to PrimeTime Sports, 5360 Legacy Dr., Suite 150, Plano TX 75024. Anytime entry documentation is sent to PrimeTime Sports, please include Team Name, Division & Grade. Because of the large volume of entries, failure to include this information can delay the processing of your entry or eligibility information.
As to any questions regarding hotels, call the National Basketball Championship Housing Partner, **Traveling Teams**, Toll Free, 866-468-3268 Ext. 867.

- **During the National Basketball Championship, calls should be made to 972-355-3788, Ext. 1.** Voice mail is available on all other PrimeTime Sports numbers, but **Extension 1 should be used for all National Basketball Championship inquiries**, questions and event issues which cannot be addressed by the Site Director. Please do not call for game times, results, or directions as that information will be available on the web site, [www.primetimesportz.com](http://www.primetimesportz.com).

- **Tournament Office.** Tournament office locations for the Championship:
  - **Wednesday, July 25:** **Fieldhouse USA Grapevine**, 3000 Grapevine Mills Pkwy (Entry 3 at NE corner of Grapevine Mills Mall), Grapevine, TX 76051. **Parking is Free at the Grapevine Fieldhouse.**
  - **Thursday, July 26:**
    - **For 9th Grade Boys, 10th Grade Boys, & 11th/12th Grade Boys teams:** Duncanville Fieldhouse, 1700 South Main St, Duncanville, TX 75137, from 7:00 AM to 5:00 PM.
    - **For ALL divisions NOT located in the Duncanville Pod:** Advantage Sports Complex (ASC), 2800 North Interstate 35E, Carrollton, TX 75007 from 7:00 AM to 5:00 PM.

- Beginning **Friday, July 27 and for the balance of the tournament**, the Tournament Office will be located at the PrimeTime Sports Office, One Cowboy Way, Frisco, TX 76034. **Team Check-In for all teams must be completed at the Check-In site and NOT at the PrimeTime Sports office.**

- During National Basketball Championship play, any questions or issues which cannot be addressed or handled by a Site Director should be addressed with the Tournament Office by calling 972-355-3788, Extension 1. You can find maps for the facilities under the **Maps** section of the National Basketball Championship pages of the PrimeTime Sports web site.

- **Important Information regarding Tournament Fees**

  - **The due date for Roster and Participation Agreement is July 20, 2018.**

  - The Early-Bird Entry Fee for the PrimeTime Sports National Basketball Championship is $400 for all teams which have submitted a complete entry, including all player eligibility documentation and payment **on or before June 9, 2018** (Early Bird Entry Fee is not available for Q Point Sponsored entries). **For completed entries after June 9, 2018, the Entry Fee is $550.**

  - If a team fails to provide all entry and eligibility information by 5 PM on July 20, 2018, there will be an additional **$150 Late Documentation Fee.**

  - No team will be allowed to compete until Team Check-In is completed as detailed below. Any team not completing the Check-In process during the regularly scheduled times will be assessed a **$200 Late Check-In Fee.** The Late Check-In Fee is in addition to all other fees due, including the Late Documentation Fee referenced above.

  - All out of area teams, as detailed below, will be required to stay in a hotel which is identified as a Host Hotel. Any team not staying in a Host Hotel will be required to pay a **$200 Housing Fee.** See **Housing Policy** Section below for detailed information as to housing options.
The requirement of such fees is intended to assure the timely and efficient processing of all entries in an effort to continue the exceptional value available for the PrimeTime Sports National Basketball Championship. It is our hope and intention that PrimeTime Sports will not be required to assess or collect any such fees. All fees are due prior to play and a condition of participation in the National Basketball Championship. There will be NO EXCEPTIONS to these fees and they cannot be waived.

Tournament Sites. More than 800 teams are expected to participate in the 2018 National Basketball Championship. To accommodate more than 2,000 games in 4 days of play, PrimeTime Sports has secured more than 50 courts for the tournament. To help teams with their planning (including Host Hotel selection), we have assigned the different divisions to groupings of gyms which are in close proximity (referred to as “Pods”).

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<thead>
<tr>
<th>Boys Divisions</th>
<th>Pod</th>
<th>Girls Divisions</th>
<th>Pod</th>
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<tbody>
<tr>
<td>3rd Grade Boys</td>
<td>Frisco/Plano Pod</td>
<td>3rd Grade Girls</td>
<td>Lewisville/Grapevine Pod</td>
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<tr>
<td>4th Grade Boys</td>
<td>Frisco/Plano Pod</td>
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<td>5th Grade Boys</td>
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<td>6th Grade Boys</td>
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<td>8th Grade Boys</td>
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<td>9th Grade Boys</td>
<td>Duncanville/Mansfield Pod</td>
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<td>10th Grade Boys</td>
<td>Duncanville/Mansfield Pod</td>
<td>10th Grade Girls</td>
<td>Lewisville/Grapevine Pod</td>
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<td>11th/12th Grade Boys</td>
<td>Duncanville/Mansfield Pod</td>
<td>11th/12th Grade Girls</td>
<td>Lewisville/Grapevine Pod</td>
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Updated July 14, 2018

Frisco/Plano Pod

- The Frisco Fieldhouse
  6155 Sports Village Rd.
  Frisco, TX 75034
- PSA2
  601 Seabrook
  Plano, TX 75024

Divisions: Boys: 3rd, 4th, 5th, 6th Girls: 5th, 6th, 7th, 8th

Lewisville/Grapevine Pod

- ASC
  2800 North Interstate 35E
  Carrollton, TX 75007
- Fieldhouse USA Grapevine
  3000 Grapevine Mills Pkwy
  Grapevine, TX 76051
- The MAC
  200 Continental Dr.
  Lewisville, TX  75067
- PSA McKinney
  7205 Eldorado Pkwy.
  McKinney, TX  75070

Divisions: Boys: 7th, 8th Girls: 3rd, 4th, 9th, 10th, 11th/12th

Duncanville/Mansfield Pod

- Duncanville Field House
  1700 South Main St,
  Duncanville, TX 75137
- Coppell High School
  1850W. Parkway Blvd.
  Coppell, TX 75067
- Drive Nation
  2550 Rental Car Dr.
  Dallas, TX 75261
- Fieldhouse USA Mansfield
  650 US Highway 287 N.
  Mansfield, TX 76063

Division assignments to specific gyms within the Pod will not occur until schedules are prepared. Division assignments and facilities are subject to change up to when schedules are finalized.
➢ Maps & Directions. Maps & Directions for all facilities are posted on the web site.

➢ Tournament Rules

- The Tournament Rules, unless specifically noted otherwise, are the same as the Tournament Rules for all PrimeTime Sports tournaments in 2017-2018. Eligibility for players participating the National Basketball Championship is based upon grade eligibility, with age exceptions, as detailed in the Eligibility Rules. You can find the complete Tournament Rules on the web site at www.prometimesportz.com.

- PrimeTime Sports will provide all scorekeepers and timekeepers for the National Basketball Championship.

- Three person officiating crews will be provided for all quarter-final, semi-final and championship games in all 7th grade and older divisions for Boys and Girls teams. Three person officiating crews may be used for other games at the discretion of the Tournament Director.

- Compliance with all PrimeTime Sports player eligibility requirements and tournament rules is expected of all teams, as it is simply the right and honorable thing to do. The Tournament Director shall apply the Player Eligibility Rules in such manner as the Tournament Director deems appropriate to uphold not only the letter, but the spirit of such rules and all teams shall be bound by any such application. This includes the Tournament Director’s reservation of the power to direct that a team forfeit any game in which an ineligible player participates. Any decision by the Tournament Director to exercise or not exercise such power is final and binding on all participants in the event.

- Game time is forfeit time, subject to the discretion of the Site Director. The Site Director will exercise such discretion rarely and only when there is early communication of the problem and when the circumstances are beyond the control of the team. Failure to know the route to the site, delay in traffic, and getting lost will not generally be adequate reasons to delay the scheduled start of a game. Any decision by a Site Director to delay or not delay the start of a game is final and binding on all participants in the event.

➢ Tournament/Event Schedule

- **Wednesday, July 25: Team Check-In.** Important information regarding Check-In is detailed below.

- **Wednesday, July 25:** BigStar Youth Sports & Wellness Expo, 10 AM to 6 PM.

- **Thursday, July 26 and Friday, July 27:** Pool play for all divisions will be held on Thursday and Friday. All teams will play on Thursday and Friday. A limited number of divisions will begin bracket play on Friday.

- **Saturday, July 28:** Bracket play.

- **Sunday, July 29:** Bracket play continues, with all medal games on Sunday.

➢ Housing Policy. For the 2018 National Basketball Championship, participating teams are required to stay at one of the Host Hotels. Traveling Teams is the official travel partner for the PrimeTime Sports 2018 National Basketball Championship. Traveling Teams has contracted rooms at Host Hotels for each Pod, so that you can stay at a location conveniently located to the facilities at which your team will play. Please understand that any large event located in a metropolitan area will require some travel. PrimeTime Sports and Traveling Teams have grouped the facilities and the Host Hotels for your participating and travel convenience.
Traveling Teams has secured an outstanding choice of Host Hotels, with a wide range of prices and amenities that should fit your needs. Unless your team is from Dallas, Collin, Tarrant, Rockwall or Denton Counties, your team will be REQUIRED to use one of the Host Hotels. It is not required that you limit your choices to the Host Hotels in your Pod, only that your team stay in a Host Hotel in one of the Pods.

The use of Host Hotels is the best way for PrimeTime Sports to assure an adequate number of available rooms for all the teams participating in the Championship. Without the pre-blocking of the Host Hotels, rooms would be more expensive or not even available for participating teams.

If none of the Host Hotels blocked for the National Basketball Championship meet your housing needs, you can opt out of our Host Hotels by paying a $200 Housing Fee. This amount is due in addition to the Entry Fee and any other charges due for the team. The Housing Fee will be required of any team not staying at a Host Hotel (not including teams from Dallas, Collin, Tarrant, Rockwall or Denton Counties).

Housing Policy compliance will be confirmed at Check-In. Compliance will be based upon real time reporting from Traveling Teams and the Host Hotels as to room bookings. If a team is not in compliance with the Housing Policy based upon information provided by Traveling Teams and the Host Hotels, payment of the Housing Fee will be required as part of your Team Check-In. No waiver of the Housing Fee will be granted at Check-In. The Housing Fee, if applicable, will be due at Check-In and payment of the Housing Fee will be a condition of completing the Check-In, including the receipt of coaches’ and players’ credentials. If you feel the Housing Fee was inappropriately assessed to your team under the Housing Policy, you are required to pay the Housing Fee, but can submit a Request for Housing Fee Refund which will be processed after the National Basketball Championship.

Additional housing requirements:

- For your team to be considered to be compliant with the Host Hotel requirements, your team must book at least 4 rooms with the Host Hotel for a minimum of 3 nights each. Any team booking less than this minimum will be required to pay the $200 Housing Fee at Check-In.
- In selecting your Host Hotel, it is important that you understand any deposit or cancellation requirements for the Hotel; this will vary by Host Hotel. You will find any special deposit or cancellation requirements in the Host Hotel description on the Traveling Teams booking web page. Traveling Teams will work with you to answer any questions you may have as to deposit and cancellation requirements.

PrimeTime Sports is proud of the value we offer teams for a National Basketball Championship. An important key to our ability to continue to offer this value is through the support of local communities and sponsors, including the Host Hotels. For this reason, we appreciate your compliance with the Housing Policy.

Player Eligibility Documents. Player eligibility documents will NOT be submitted in advance of the tournament as required in prior Championships. Documentation requirements for player eligibility are:

- **Player Eligibility.** Upon submission of the team roster, each Team Representative has affirmed and pledged that each of the players listed is eligible to participate in the selected division as provided in the Player Eligibility Rules for PrimeTime Sports.

- **Documentation Required For Eligibility.** As a condition of participation, each team is required to have grade and age documentation available for each player for review at any time during an event. Proof of grade and age must be available for review by PrimeTime Sports representatives at all events. Failure
to have such information available at the event may result in player ineligibility, game forfeiture, and/or team removal from the event.

- **Acceptable Forms of Documentation.** Acceptable proofs of age include print or digital copies of birth certificate, adoption papers, immigration papers, school documentation which reflects DOB, current driver’s license and current passport. Acceptable proofs of grade include a clean copy of any report card of the current or immediately preceding school year, progress report for current school year, or current school ID.

- **Protest Procedure.** Paragraph 7 of the PrimeTime Sports Player Eligibility & Protests section of the PrimeTime Sports rules will govern the protest procedure and sanctions for ineligible player or failure to timely provide documentation. This applies irrespective of any other language or wording in the event documentation.

- **Eligibility Affidavit.** As a condition of participation in the PrimeTime Sports National Basketball Championship, a team representative must execute at Check-In an Affidavit confirming:
  
  ✓ Understanding of PrimeTime Sports eligibility rules.
  ✓ Understanding that team is required to have complete eligibility documentation available at all times during the event documenting each and every player’s documentation in accordance with PrimeTime Sports rules and procedures.
  ✓ Understanding that a team is NOT allowed to protest the eligibility of a player from another team without having the eligibility documentation for its players.
  ✓ Understanding that failure to have such eligibility documentation readily available for review may result in the ineligibility of player(s) and/or game forfeitures
  ✓ Acceptance of the application of the PrimeTime Sports eligibility and protest rules and procedures.

- **Completion of Entry.** For a team’s entry to be complete, the following must be received by PrimeTime Sports:

  ✓ The 2018 National Basketball Championship Entry Form
  ✓ Full payment of the Entry Fee
  ✓ Roster/ Participation Agreement & Waiver Form
  ✓ Housing Policy compliance (see Housing Policy above)
  ✓ Sign Eligibility Affidavit

The deadline for submitting the Entry Form, making payment of the Entry Fee, and Roster/Participation Agreement & Waiver is July 20, 2018.

- **Tournament Pool/Bracket Schedules.**

  - Due to the number of teams participating, **schedule requests cannot be considered.** Teams must be available to play on each day of the tournament and games will be scheduled from 8:00 am to 9:20 pm each of the first 3 days of the tournament. The last games Sunday will be scheduled at approximately 6:00 pm.

  - The target date for posting Schedules on the web site is Saturday, July 21. Any change in the expected publication date or time will be announced on the web site. Please **do not call** the office for scheduling information, as that will only delay the process of preparing, reviewing and posting of schedules.
• During the Championship, results will be posted on the web site at least daily and on brackets at each facility where a division is participating. Again, do not call the Tournament Office for results or schedules during Championship play.

➢ Team Check-In

Where: Fieldhouse USA Grapevine, 3000 Grapevine Mills Pkwy (Entry 3 at NE corner of Grapevine Mills Mall), Grapevine, TX 76051.

IMPORTANT: CHECK-IN VENUE CHANGE, NOT THE SAME AS 2018

When: Wednesday, July 25, 2018: 7AM – 7PM

We encourage all teams to have their entry documentation complete and to Check-In as early as possible to avoid delays. Wait times can be extensive in the later afternoon/evening hours.

The extended hours are offered to make the Check-In process efficient and to minimize the time required to complete the Check-In process. Check-In doors will CLOSE at 7:00 PM. Teams which delay Check-In until late Wednesday afternoon will experience longer lines and a greater time commitment.

The Head Coach or a representative must check in prior to the team’s first game. A team will not be allowed to play and will risk a forfeit until the Team has completed Check-in and the team’s entry has been confirmed as complete.

The Check-In process includes:

• Confirmation that the team’s entry is complete, including Entry Form, fully signed Roster/Participation Agreement & Waiver Form, Eligibility Documentation Affidavit to be made available at Check In, and receipt of full payment of the Entry Fee, including any additional fees, to the extent applicable, such as the Late Documentation Fee, Late Registration Fee, and Housing Fee.

• If a team’s entry is complete upon arrival, the Coach will proceed with Express Check-In, which allows the coach to promptly receive the Coach’s Packet, Coach and Player Credentials, and other tournament materials. When a team has submitted a complete entry, the process should be a matter of a few minutes.

• If a team’s entry is not complete upon arrival, the Coach will be required to complete the entry documentation prior to proceeding with Check-In and prior to receiving the Coach’s Packet, Coach and Player Credentials, and other tournament materials. A team will not be allowed to compete until the entry documentation is complete. There are NO EXCEPTIONS to this requirement. Any Entry Fees or documentation accepted at Check-In will be subject to a Late Documentation Fee of $150 (NO EXCEPTIONS).

• Housing Policy compliance will be confirmed at Check-In. Compliance will be based upon real time reporting from Traveling Teams and the Host Hotels as to room bookings. If a team is not in compliance with the Housing Policy based upon information provided by Traveling Teams, payment of the Housing Fee will be required as part of the Team Check-In. No waiver of the Housing Fee will be granted at Check-In. If you feel the Housing Fee was inappropriately assessed to your team under the Housing Policy, you are required to pay the Housing Fee, but can submit a Request for Housing Fee Refund which will be processed after the National Basketball Championship.
As part of Check-In, each team will be required to provide a team contact and mobile phone number, as well as the name of the hotel at which the team is staying, if applicable. This information is required in the event we need to contact your team during the tournament.

**Late Check-In.** Any Check-In accepted after 7:00 pm on Wednesday, July 26 will be a “Late Check-In” and must be completed prior to the team’s first scheduled game. Late Check-In will be available on Thursday, July 27:

- **For 9th Grade Boys, 10th Grade Boys, & 11th/12th Grade Boys teams:** Late Check-in will be available at Duncanville Fieldhouse, 1700 South Main St, Duncanville, TX 75137, from 7:00 AM to 5:00 PM.
- **For ALL divisions NOT located in the Duncanville Pod:** Late Check-in will be available at the Advantage Sports Complex (ASC), 2800 North Interstate 35E, Carrollton, TX 75007 from 7:00 AM to 5:00 PM.
- Late Check-In will NOT be available at any other site.
- **Any Late Check-In will be assessed a Late Check-In Fee of $200, NO EXCEPTIONS.** The Late Check-In Fee is in addition to all other fees due, including the Late Documentation Fee referenced above.

**Coach and Player Credentials.**

- **Coach’s Credentials.** Each team will receive two (2) Coach’s Credentials.
  - A third Coach’s Credential can be issued for a fee of $38, payable at the time of Check-In. No additional Coach’s Credentials will be available after Check-In is closed. Additional credentials will not be issued. Please do not ask for additional passes, as the event staff has been instructed to not issue additional Coach’s Credentials.
  - A coach must wear his/her Coach’s Credential to each tournament site. **If a coach does not have his/her Coach’s Credential, the coach will be required to pay admission.** The gate staff has been instructed that there is **no exception** to this rule and please do not ask them to admit you or another coach without the Coach’s Credential.
  - NCAA rules require that coaches for all NCAA sanctioned divisions must be registered with the NCAA prior to the event. Separate credentials will be issued by for NCAA registered divisions and any coach without these credentials will not be allowed on the bench for NCAA certified divisions.
  - Only three (3) non-players (coach, scorebook person, etc.) may sit on the bench during games and each non-player on the bench during games must have Coach’s Credentials.
  - The Officials and the Site Directors have been instructed to remove any non-player from the bench if such person does not have Coach’s Credentials. **There will be no exceptions to this rule, including situations where a coach has forgotten or lost the credentials.**

- **Player Credentials.** At Team Check-in, the Coach will receive a player credential for each player for whom proper age/grade verification was submitted.
  - As to any player for whom age/grade verification is not provided, the player will not be allowed to compete in the tournament.
  - A player must wear his/her Player Credential to each tournament site. **If a player does not have his/her Player Credential, the player will be required to pay admission (even if in uniform).** The gate staff has been instructed that there is **no exception** to this rule and please do not ask them to admit a player without the Player’s Credential.
• **Lost Credentials.** Players and Coaches must be careful to not lose Credentials or forget to bring them to the game site. If a Player loses his/her Player Credentials, replacement credentials will be issued for a fee of $20. If a Coach loses his/her Coach’s Credentials, replacement credentials will be issued for a fee of $38. Replacement Credential requests must be made at one of the following sites:

  o Frisco Fieldhouse, 6155 Sports Village Rd., Frisco, TX 75034
  o ASC, 2800 North Interstate 35E, Carrollton, TX 75007.
  o Duncanville Field House, 1700 South Main St, Duncanville, TX 75137

Admission workers do NOT have any authority to waive the replacement cost.

• **Misuse of Credentials.** Any misuse of coach or player credentials (such as the attempted use by a non-coach or non-player) will result in the loss of the Credentials for the remainder of the Tournament and the coach or player will then be required to pay admission for all subsequent games. Please remind your coaches, players, parents and fans that the coach and player credentials are a privilege and misuse of the credentials is unacceptable.

➢ **Admission.**

• Admission will be charged for all National Basketball Championship games.

  o Adults
    ▪ Daily admission: $15.00 (all games at all gyms for the day of purchase)
    ▪ Tournament Pass: $38.00 (all games at all gyms for all days)
  o Youth/Senior Citizen (ages 6-18 & 65+)
    ▪ Daily admission: $8.00 (all games at all gyms for the day of purchase)
    ▪ Tournament Pass: $20.00 (all games at all gyms for all days)
    ▪ Age 5 & Under: Free admission

• Both daily admissions and Tournament Passes will require the attendee to wear a wristband. The wristband must be worn on the wrist and cannot be attached to a purse, keys, or anything other than the attendee’s wrist.

• If a Tournament Pass is purchased, it must be presented for admission on each subsequent day of the Tournament. Because of the number of sites and the number of people attending the games, **the gate workers will not be allowed to admit anyone without a Tournament Pass or a daily admission, including when a Tournament Pass has been lost or forgotten.**

➢ **Awards.** Team trophies and individual trophies will be awarded to the top 2 places in each Championship Bracket division. All other teams playing in medal games will receive a team trophy and individual medals. Medal games other than Championship games will be:

• Divisions with 31 teams or less will have a Championship Bracket 3rd/4th place game.

• Divisions with 32-47 teams will have a Championship 3rd/4th place game and a 5th/6th place game, and a 1st/2nd place Challenger Bracket game.

• Divisions with 48-67 teams will have a Championship Bracket 3rd/4th place game, a 5th/6th place game, a 7th/8th place game, and a 1st/2nd place Challenger Bracket game.

• Divisions with 68 or more teams will have a Championship Bracket 3rd/4th place game, a 5th/6th place game, a 7th/8th place game, and a 1st/2nd place Challenger Bracket game.
Withdrawal Policy. One of the biggest challenges to managing events is late entry withdrawals by teams. Such entry withdrawals shift energies and resources away from preparing for the event to damage control for a late change in a division. The PrimeTime Sports National Basketball Championship is one of the best values available for a national level tournament. To continue to offer this outstanding value to teams, PrimeTime Sports has adopted this Tournament Entry Withdrawal Policy for the 2018 National Basketball Championship:

- For any withdrawal received on or before July 9, 2018, the team will receive a full cash refund.
- For any withdrawal received after July 9, but on or before July 13, 2018, PrimeTime Sports shall retain an administrative fee of $200 and the balance will be refunded to the team.
- For any withdrawal received after July 13, 2018, there will be no amount refunded to the team.
- Any withdrawal must be submitted by email to nbc@primetimesportz.com. A withdrawal will not be considered made until it is completed as directed. NO phone or fax withdrawals will be allowed.
- Any refunds due a team will be made on or before September 30, 2018.
- This Withdrawal Policy shall supersede any and all other withdrawal policies or practices of PrimeTime Sports.

It is important that you regularly check the website for any changes, updates, and additional information.